TO: School Districts and Charter Schools

FROM: USOE Finance and Statistics

SUBJECT: Immunization Data Policy

DATE: February 7, 2005

Please be advised that regulatory authority over the collection of immunization data rests with the Utah Department of Health (R396-100) and that any future audit of immunization data will be conducted at the discretion of UDOH either by UDOH itself or by an organization approved by UDOH -- that is, by an organization recognized by UDOH as both qualified in medical chart review and understanding the immunization schedule -- under procedures agreed upon by UDOH.

Beginning with the current (2004-05) school year, the role of the USOE in matters of immunization will be limited to reminding local education agencies of their legal obligations and to allocating funds as specified by Utah Code 53A-11-301, which states that local education agencies "may not receive weighted pupil unit monies for a student unless the student has obtained a certificate of immunization ... or qualifies for conditional enrollment or an exemption from immunization," in accordance with the immunization data it receives from UDOH annually by July 15.